



**FOCUS
FUTURES**

**“LET US HELP YOU
GROW YOUR
BUSINESS”**



ARE YOU

- LOOKING FOR WORK-READY STAFF?
- WANTING TO IMPROVE WORKPLACE COMMUNICATION AND EMPLOYEE PRODUCTIVITY?
- PLANNING TO UPSKILL YOUNG STAFF?
- WANTING TO BECOME A YOUTH-FRIENDLY EMPLOYER TO INSPIRE YOUNG PEOPLE?
- PROVIDING LANGUAGE STUDY INFORMATION TO YOUR STAFF?

**COMPREHENSIVE
SERVICES FOR
EMPLOYERS**



BE YOURSELF • PURSUE YOUR CAREER



LOOKING FOR WORK-READY STAFF?



Partner with us for a smooth hiring process from start to finish, whenever your business needs it. Our EPS programme is funded by Ministry of Social Development.

LET US KNOW OF YOUR VACANCIES!

We provide comprehensive staffing solutions from screening, work-ready training to post-placement support.

IMPROVING WORKPLACE COMMUNICATION AND EMPLOYEE PRODUCTIVITY? **WORKPLACE LITERACY**



We collaborate with employers to improve their employees' skills. The training is fully funded by Tertiary Education Commission (TEC).

The programme tailored to meet your staff training needs, including

- staff handbook
- manual and forms
- communication with customers
- understanding health and safety information
- keeping accurate records
- following production schedules.

Classes are flexible and scheduled to meet the operational needs of your business.

Our Service Industry Study Pathway is a training opportunity for your young staff (16-19 years) to be successful in their role. The programme is funded by TEC and is free for eligible participants.

- Hospitality Level 2 (40 credits)
- Retail Level 2 (40 credits)
- Sales Level 3 (70 credits)
- Retail Level 4 (60 credits)

Classes are flexible and scheduled to meet the operational needs of your business and their work shifts.

PLANNING TO UPSKILL YOUNG STAFF IN THE SERVICE INDUSTRY?

SERVICE INDUSTRY PATHWAY LEVEL 2-4





We help 18 high schools in Wellington City and Porirua to connect to industries and employers. Employers can help the community by offering equitable opportunities, employing young people or providing work experience.

BECOME A YOUTH-FRIENDLY EMPLOYER TO INSPIRE YOUNG PEOPLE

EDUCATION TO EMPLOYMENT (E2E) INITIATIVES



LANGUAGE STUDY INFORMATION TO YOUR STAFF

PRE-PAID ENGLISH LANGUAGE TUITION (PELT)



We are a Tertiary Education Commission (TEC)-authorised provider for migrants language learning requirements. We provide a certificate of completion recognised by Immigration New Zealand for applying for returning resident visas. They can also continue studying our other English language programme.



CONTACT US

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WHY US

EMPLOYERS – WHY HIRE FROM US?

- We are your free ongoing HR source, saving you time and energy
- We provide work-ready employees who understand the attitudes and values you expect
- We offer a post-placement support service
- We provide additional free staff training (Workplace Literacy programme) or staff upskilling (Service Industry Pathways programme) to improve your productivity and business efficiency
- You can also contribute to our E2E Scholarships, which enable young people to succeed in work and life.

WHY HAVE A LONG-TERM RELATIONSHIP WITH US?

- We are the communication hub for Job Seekers and 18 public schools in Wellington
- We are your communication channel to reach out to local schools effectively
- We are your free ongoing HR source for work-ready young talent
- You can make a difference by contributing to our E2E Initiatives, which help enable young people to succeed in work and life



NZQA EDUCATION PROVIDER CODE: 7575

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